

John Doe

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Summary of Qualifications

Trained and certified HVAC technician with dynamic maintenance and construction experience seeking opportunity with organization that values hard work, continued training, and customer satisfaction.

Core competencies include:

- Residential & Commercial HVAC
- AC/DC Electric
- Refrigeration
- Sheet Metal & Duct Design
- General Carpentry
- Property Maintenance
- Landscaping
- Mechanical Troubleshooting

Professional Experience

Home Remodeler – Independence, Missouri 5/2000 to 5/2012

- Provide comprehensive home maintenance repair, installations, and service
- Complete construction projects on residential residences
- Assist customers with budgeting, expectations, and follow-up

Teacher Assistant /Substitute Teacher – Raytown, Missouri 2/2010 to 6/2011

- Performed student background reviews to develop tailored lessons based on student needs
- Modified the general education curriculum for special-needs students based upon a variety of instructional techniques and technologies

Para-Educator/Substitute Teacher – Independence, Missouri 2/2005 to 12/2007

- Performed student background reviews to develop tailored lessons based on student needs
- Modified the general education curriculum for special-needs students based upon a variety of instructional techniques and technologies

Education, Affiliations & Volunteer

Pinnacle Career Institute – Kansas City, Missouri

HVAC Technician Program

- EPA Certified

Boy Scouts of America – Kansas City, Missouri

2006 to 2012

Volunteer

Liberty House – Kansas City, Missouri

1994 to 2012

Volunteer